

Maharaja Agrasen College, Jagadhri

Director Higher Education, Haryana, Panchkula approved

Department of History

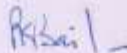
One Day National Seminar on Friday 3rd of March, 2023 on theme, "Revisiting Indian Culture and Traditions: Issues and Challenges" (Virtual Mode-Google Meet Platform)

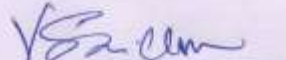
Sr. No. 568

Dated 25-02-2023

Duty Chart

Sr. No.	Duty	Teacher Name
1	Correspondence, Session Chair & Participants (E-Mail & What's App)	Dr. V.S. Dhillon Mr. Lakhpat Singh Dr. Anil Kumar
2	Invitation & Thanks letter, Honorarium	Dr. Anil Kumar Mr. Rajiv Goel Mr. Gourav Shukla
3	Registration, Feedback Form etc.	Mr. Lakhpat Singh
4	Brochure & E-Certificate	Dr. V.S. Dhillon Mr. Lakhpat Singh Dr. Anil Kumar
5	Banner & Venue Management	Mr. Lakhpat Singh
6	Photography including Geo-Tag	Dr. Anil Kumar
7	Press Note & Media Coverage	Sh. Ashok Aggarwal (English) Dr. Bahadur Singh (Hindi)
8	Technical Session Co-ordinator & Google link	Dr. V.S. Dhillon Mr. Lakhpat Singh
9	Detail Conference Report	Dr. Anil Kumar
10	Vote of thanks (Inaugural & Valedictory)	Dr. Karuna
11	Technical Arrangements, Saraswati Vandana (Mic/Projector, Laptop etc.)	Mr. Lakhpat Singh Dr. Veeran Rani Mr. Randeep
12	Registration Fee Collection and up keep of fee details	Mr. Rajiv Goel Mr. Gourav Shukla


Principal


Convener